

## Notice of Intent To Vacate

Tenant Name: \_\_\_\_\_

Tenant Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date You Intend To Vacate: \_\_\_\_\_

Please accept this notice of my/our intent to terminate my/our tenancy and to move from the premises referenced above.

It is understood that:

1. A thirty (30) day notice is required by law to terminate my tenancy.
2. If I am on a fixed-term lease, this notice does not relinquish me from any obligations under the lease, including the payment of rent to the end of the lease term.
3. My possession of the premises remains in effect until all my belongings are removed and all the keys are returned to the Resident Manager or to Management Company.
4. Except as provided by law, I must pay the rent up to and including my final date of possession, or thirty (30) days after service of this notice to the Resident Manager or Management Company, whichever is later.
5. I cannot use the security deposit as payment of my rent.

My reason(s) for leaving are as follows (optional): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

My forwarding address for mailing of my security deposit and accounting:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TENANT:

By: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Give this completed notice to your Resident Manger or to the Management Company.